**Dakota County Minutes of the Regular Meeting**

**held Tuesday, January 13, 2015**

**Pursuant to due call and notice thereof, the regular meeting of the City Council, City of Mendota, Minnesota**

**held at 7:30 pm at the Mendota VFW 1323 Sibley Memorial Hwy Mendota, Minnesota**

**Present –** Council Members Alan Ralston, Joan Perron, Melody Rasmussen and Kathy Krotter; Building Official, Mike Andrejka; City Attorney, Tom Lehmann; Chief of Police, Mike Aschenbrener; and City Clerk, Billie Jo Rassat.

**Absent –** Mayor Brian Mielke

**1. Councilmember Ralston opened the City Council Meeting at 7:30 p.m. with the Pledge of Allegiance.**

**2. Oath of Office –** City Attorney; Tom Lehmann, swore in Council Members Melody Rasmussen and Kathy Krotter. Mayor Brien Mielke will be sworn in on January 14, 2015, as he was absent from the meeting.

**Agenda –** The agenda was approved with the addition ofitem four being moved to item two and the new item as a report from Lucas Jones, a representative from MSA. **Motion by Councilmember Perron, seconded by Councilmember Rasmussen to approve the agenda with the above amendments. Passed 4-0.**

**Minutes – Motion by Councilmember Perron, seconded by Councilmember Rasmussen to approve the**

**December 9, 2014 City Council Minutes. Passed 4-0.**

**3. Treasurer’s Report –** The agenda was approved with the following corrections: the addition of the transfer from sewer to the general fund is $1,441.67 and the change of the transfer from the Money Market account to the General Fund is $80,699.44. **Motion** **by Councilmember Perron, seconded by Councilmember Rasmussen, to approve the Treasurer’s Report with the above corrections. Passed 4-0.**

**4. Disbursements**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **2015** | **January Disbursements** |   |   |
| **Check**  | **Payee** | **Description**  |  **General Fund**  |  **Enterprise Fund**  |
| 7207 | Billie Jo Rassat | Clerk Expenses | $708.34  |   |
| 7208 | State of MN  | rent for Benson Metals  | $147.00  |   |
| 7209 | Eckberg & Lammers | attorney fee's - December  | $2,000.00  |   |
| 7210 | Lance Perron  | snow removal  | $832.50  |   |
| 7211 | Met Council  | wastewater charge - February  | 3687.84 |   |
| 7212 | City of Mendota Heights  | police $6,254 & fire $943.84 | $7,197.84  |   |
| 7213 | Aggregate  | Sand and Salt | 1,426.84 |   |
| 7214 | MSA Professional Services | slope stabilization | 976.84 |   |
| EFT  | Xcel Energy  | park lights  |   | $25.06  |
| EFT  | PERA | retirement contribution  | $135.00  |   |
| EFT  | Xcel Energy  | street lights  | 345.37 |   |
| EFT  | Xcel Energy  | jail lights  | $11.50  |   |
|   |   |   |   |   |
|  |  |  | $17,469.07  | 25.06 |

**4. MSA Report –** Lucas Jones, an engineer for MSA, filling in for Brian Miller, reported on the slope condition on Upper D Street. He presented the council with a preliminary draft of the corrections that need to be made to stabilize the area around the road and the road itself. He asked the council to motion to authorize MSA to proceed with finalizing the design to stay on perspective time frame of starting to get bids in April 2015 and begin actual work in May 2015. **Motion** **by Councilmember Rasmussen, seconded by Councilmember Krotter, to approve the design specific to start bid process, with the condition to have clarity on the situation with the residential pool run-off above Upper D Street added. Passed 4-0.**

**5. City Appointments** **–** As outlined in the City of Mendota City Code Section 104.03, the Council will appoint the following:

DEPOSITORY OF CITY FUNDS: Home Federal – Eagan

OFFICIAL NEWSPAPER: Southwest Review

DEPUTY MAYOR: Alan Ralston

CITY CLERK: Billie Jo Rassat

SEWER COMMISSIONER: Billie Jo Rassat

RECYCLING COMMISSIONER: Billie Jo Rassat

PLANNING COMMISSIONER: City Council

NDC4 CABLE COMMISSIONER: Melody Rasmussen

GOVERNMENT DATA PRACTICES: Billie Jo Rassat

PUBLIC RELATIONS: Brian Mielke

ROAD COMMISSIONER: Danny Dahlberg

WINTER SPORTS COMMISSIONER: Grant Littlefield

PARK COMMISSIONER: Kathleen Krotter

CITY ATTORNEY: Tom Lehmann of Eckberg Lammers Attorneys at Law

CITY ENGINEER: MSA

BUILDING OFFICIAL: Mike Andrejka

NOXIOUS WEED INSPECTOR: Gunnar Bruestle

WINTER SIDEWALK INSPECTOR: Alan Ralston

**Motion by Councilmember Perron, seconded by Councilmember Krotter to approve the above City appointments. Passed 4-0.**

**6. Public Comment –** opened at 7:59 p.m.

No public comment was made

Public Comment was closed at 8:00 p.m.

**7. Council Comment –** opened at 8:00 p.m.

**Councilmember Rasmussen** no comment

**Councilmember Krotter** no comment

**Councilmember Ralston** stated that all the sidewalks were in good condition.

**Mayor Mielke** was absent.

**Councilmember Perron** asked that the garbage truck situation be put on the next agenda for discussion of the council. She expressed concern about the number of garbage hauler trucks that use the newly paved roads in Mendota and how much damage they might cause the roads.

Council Comment closed at 8:08 p.m.

**8. Staff Comment –** opened at 8:08 p.m.

**Building Official Mike Andrejka** told the council there were two permits issued and three were closed in December.

**Chief of Police Mike Aschenbrener** reported that the Mendota Heights Police Department has been busy. He stated that they promoted two new Sgt. to the staff: Sgt. Peyton Fleming and Sgt. Tanner Spicer. He stated that they will begin interviews for new officers and will be staffed to full strength by the first week of June.

**Attorney Tom Lehmann** no report.

**Clerk Billie Jo Rassat** reported to the council about having computer problems and that the City’s computer needed repair. She also informed the council of the upcoming Hwy 13 Project by the MN Department of Transportation will be holding an Open House, Tuesday, January 27, 2015, from 4:30-6:30 pm, at the Lilydale City Hall, at 1011 Sibley Memorial Hwy., Lilydale, MN 55118.

Staff Comment was closed at 8:14 p.m.

**There being no further business, it was motioned by Councilmember Krotter, seconded by Councilmember Perron to adjourn the City Council Meeting at 8:15 p.m.**

Respectively submitted:

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Billie Jo Rassat, City Clerk