**Dakota County Minutes of the Regular Meeting**

**held Tuesday, February 17, 2015**

**Pursuant to due call and notice thereof, the regular meeting of the City Council, City of Mendota, Minnesota**

**held at 7:30 pm at the Mendota VFW 1323 Sibley Memorial Hwy Mendota, Minnesota**

**Present –** Mayor Brian Mielke**,** Council Members Alan Ralston, Joan Perron, Melody Rasmussen and Kathy Krotter; Building Official, Mike Andrejka and City Clerk, Billie Jo Rassat.

**Absent –** City Attorney, Tom Lehmann and Chief of Police, Mike Aschenbrener

**1. Mayor Mielke opened the City Council Meeting at 7:30 p.m. with the Pledge of Allegiance.**

**Agenda –** The agenda was approved with the addition offive items, 1) the approval of the 2015 cattery license; 2) the approval of the 2015 kennel license; 3) the approval of the 2015 liquor licenses; 4) the approval of the 2015 business licenses; 5) and 2015 trash haulers. **Motion by Councilmember Ralston, seconded by Councilmember Perron to approve the agenda with the above amendments. Passed 5-0.**

**Minutes – Motion by Councilmember Ralston, seconded by Councilmember Perron to approve the**

**January 13, 2015 City Council Minutes. Passed 4-0 with Mayor Mielke abstaining.**

**2. Treasurer’s Report –** The report was not approved with corrections to be made and **Motion** **by Councilmember Ralston, seconded by Councilmember Perron, to approve wait to approve the Treasurer’s Report at the next meeting. Passed 5-0.**

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| --- | --- | --- | --- | --- |
| **Treasurer's Report** | **January** | **2015** |  | **Dec-14** |
| Money Market Fund | Beginning Balance | **$ 101,314.11** | Beginning Balance | 181.994.44 |
|  | Interest Earned | $ 10.87 | Interest Earned | $ 19.11 |
|  | Transfer to General | $ 15,000.00 | Transfer to General | $ 80,699.44 |
|  | Ending Balance | **$ 86,324.98** | Ending Balance | **$ 101,314.11** |
|  |  |  |  |  |
| Sewer Fund | Beginning Balance | $ 54,403.86 | Beginning Balance | $ 54,080.31 |
|  | Interest Earned | $ 6.73 | Interest Earned | $ 7.22 |
|  | Deposit | $ 806.73 | Deposit | $ 1,765.22 |
|  | Transfer to General | $ 1,441.67 | Transfer to General | $ 1,441.67 |
|  | Ending Balance | **$ 55,210.59** | Ending Balance | **$ 54,403.86** |
|  |  |  |  |  |
| Recycling Fund | Beginning Balance | $ 5,347.64 | Beginning Balance | $ 5,346.43 |
|  | Interest Earned | $ 1.10 | Interest Earned | $ 1.21 |
|  | Ending Balance | **$ 5,348.74** | Ending Balance | **$ 5,347.64** |
|  |  |  |  |  |
| Enterprise Fund | Beginning Balance 10% | $ 2,591.01 | Beginning Balance |  |
|  | Disbursements | $ 25.06 | Disbursements | $ 11.60 |
|  | Ending Balance | **$ 2,565.95** | Ending Balance |  |
|  |  |  |  |  |
|  | Beginning Balance 2% | $ 7,790.58 | Beginning Balance | $ 9,486.78 |
|  | Deposit | $ - | Deposit | $ 906.41 |
|  | Ending Balance | **$ 7,790.58** | Ending Balance | **$ 10,381.59** |
|  | Total for Enterprise | **$ 10,356.53** | Total for Enterprise | **$ 10,381.59** |
|  |  |  |  |  |
| **General Fund** | Beginning Balance | $ 6,303.33 | Beginning Balance | $ 13,153.94 |
|  | Deposit | $ 17,375.00 | Deposit | $ 164,224.85 |
|  | Transfer from Sewer | $ 1,441.67 | Transfer from Sewer | $ 1,441.67 |
|  | Transfer from MM | $ 15,000.00 | Transfer from MM | $ 80,699.44 |
|  | Disbursements | $ 46,679.07 | Disbursements | $ 171,075.46 |
|  | Ending Balance | $ 8,621.00 | Ending Balance | $ 6,303.33 |

**3. Disbursements – Motion by Councilmember Perron, seconded by Councilmember Krotter to approve the monthly disbursements. Passed 5-0.**

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| --- | --- | --- | --- | --- |
|  | **2015** | **February Disbursements** |  |  |
| **Check** | **Payee** | **Description** | **General Fund** | **Enterprise Fund** |
| 7216 | Billie Jo Rassat | Clerk Expenses | $708.34 |  |
| 7221 | State of MN | rent for Benson Metals | $147.00 |  |
| 7224 | Eckberg & Lammers | attorney fee's - January | $2,000.00 |  |
| 7217 | Lance Perron | snow removal | $832.50 |  |
| 7223 | Met Council | wastewater charge - February | $1,441.67 |  |
| 7218 | City of Mendota Heights | police $6,254 & fire $943.84 | $7,197.84 |  |
| 7219 | Aggregate | Sand and Salt | $762.64 |  |
| 7220 | Braun | Engineering | $18,826.25 |  |
| 7222 | Safety Signs | Traffic Control | $1,750.00 |  |
| 7225 | Kimberlee West | Geek Squad renewal | $99.99 |  |
| 7226 | Eagle Valley Bank | Bond Payment | $12,529.56 |  |
| EFT | Xcel Energy | park lights |  | $24.91 |
| EFT | PERA | retirement contribution | $0.00 |  |
| EFT | Xcel Energy | street lights | $346.82 |  |
| EFT | Xcel Energy | jail lights | $11.55 |  |
|  |  |  | $46,654.16 | $24.91 |

**Total: $46,679.07**

**4. Mendota Community was not present.**

**5. Janet Allend, Sr. Vice President of Retail Banking with Eagle Valley Bank spoke about what her bank could offer the city of Mendota if they choose to switch from Home Federal. It was decided the city clerk will visit the Eagle Valley Bank and submit prior statements of the accounts the city holds to see if Eagle Valley could provide the city with better rates.**

**6. Council discussion about the multiple garbage hauler trucks on the new city roads and the damage they may be causing led the council forming the Trash Hauler Committee and will be posting a sign in the Mendota Post Office to ask for any community members that may wish to join. The council members heading the committee include Councilmember Perron and Councilmember Rasmussen.**

**6a. Cattery License – Motion by Councilmember Perron, seconded by Councilmember Rasmussen to approve the 2015 Mendota Cattery License. Passed 4-0 with Ralston abstaining.**

**6b. Kennel License – Motion by Councilmember Perron, seconded by Councilmember Ralston to approve the 2015 Mendota Kennel License. Passed 5-0.**

**6c. Liquor Licenses – Motion by Councilmember Ralston, seconded by Councilmember Rasmussen to approve the 2015 Mendota Liquor Licenses. Passed 5-0.**

**6d. Business Licenses – Motion by Councilmember Ralston, seconded by Councilmember Krotter to approve the 2015 Mendota Business Licenses. Passed 5-0.**

**6e. Trash Haulers Licenses – Motion by Councilmember Ralston, seconded by Councilmember Rasmussen to approve the 2015 Trash Haulers Licenses. Passed 5-0.**

**7. Public Comment –** opened at 7:55 p.m.

Carl Robinette had two comments 1) he suggested that the city acknowledge Grant Littlefield for all of his hard work and for the good of the city recognize what a great job he has done on the ice ring this winter. He suggested they should give him a check for $100 for his services. 2) Robinette suggested that the Mendota Days committee take advantage of the fact that the Mendota historic jail is turning 100 years old and buttons should be made to honor this occasion.

Public Comment was closed at 8:00 p.m.

**8. Council Comment –** opened at 8:00 p.m.

**Councilmember Rasmussen** asked for a copy of the city ordinances and was advised that they are available on the website.

**Councilmember Krotter** stated that she had attended the Hwy 13 Project by the MN Department of Transportation Open House, on January 27, 2015 at the Lilydale City Hall where she reported from the meeting that Hwy 13 will be completely shut down from June 1st through August 31st.

**Councilmember Ralston** stated that Axels have been lacks in removing the snow but letters do not need to be sent out yet.

**Mayor Mielke** read the report to Brian Miller and the Upper D Street repairs.

**Councilmember Perron** no report.

Council Comment was closed at 8:05 p.m.

**9. Staff Comment –** opened at 8:05 p.m.

**Building Official Mike Andrejka** told the council there were no permits issued and one was closed in January.

**Chief of Police Mike Aschenbrener** was absent, however, Sgt. Peyton Fleming reported that the Mendota Heights Police Department has stepped up patrols after the recent incident at the VFW. He also stated that the incident at the VFW was still under investigation.

**Attorney Tom Lehmann** was absent.

**Clerk Billie Jo Rassat** presented her monthly memo.

Staff Comment was closed at 8:26 p.m.

**There being no further business, it was motioned by Councilmember Krotter, seconded by Councilmember Rasmussen to adjourn the City Council Meeting at 8:27 p.m.**

Respectively submitted:

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Billie Jo Rassat, City Clerk