**Minutes of the Regular Meeting-7:30pm Tuesday,**

**March 10, 2020**

**Mendota VFW 1323 Sibley Memorial Hwy, Mendota Minnesota**

1. Call to order: Mayor Mielke called the meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Present: Mayor Brian Mielke. Council members Joan Perron, Steve Golias, Clark Donnelly and Melody Rasmussen. City Attorney, Tom Loonan, City Clerk, Kathy Krotter. Captain Wegener. Building official, Mike Andrejka. Engineer, Lucas Jones absent

4. Agenda: Motion to approve agenda by Council Member Golias and seconded by Council Member Rasmussen. Motion passed 5-0

5. Approval of February 11, 2020 City Council Meeting Minutes: Corrections- #11 Bureau. Motion to approve minutes by Council Member Golias and seconded by Council Member Rasmussen. Motion passed 5-0

6. Treasurer’s Report: Motion to move to pay the bills by Council Member Golias and Seconded by Council Member Perron. Approved 5-0

7. Building Official report Mike Andrejka: Issued five, closed two. Mike will be gone March 20-28th on vacation. Mr. Ray Miller stated that Lot 6 has been sold.

8. Planning Commission Report: Council member Golias talked about the planning commission meeting that was held February 27th. The meeting was a training meeting. Swanson, Haskamp gave the planning commission a handbook with all kinds of information in it from different resources, like the League of Minnesota. Council member Golias took the minutes for the meeting. Council member Golias stated that we have to revisit city code 107. They talked about the roles of the planning commission, responsibility of the planning commission, first regular planning commission meeting, appointments, adopt an agenda, rules and formats for public hearings. They also talked about regular duties, lots of discussion about zoning, land use and the comprehensive plan. When we get approval of our comprehensive plan we need to update our zoning codes. (Needs to be done nine months after approval.) How many meetings would they have? Most cities have them two weeks before the council meeting. Talked about the 60 day rules and update of our application. When an application is complete and the money is paid that is what starts the 60 day rule. Monies go into an escrow account. But you have 15 days to make sure the application is complete. Started at 4:00 and ended at 6:15 pm. Mary Reynolds spoke and that she emphazied on how Swanson, Haskamp would be paid by the escrow and that no money would come from the city. Tom Loonan had a contract from Swanson, Haskamp, but when the council first met with them, the council approved for them to set up a fee schedule, for the initial training and the planning commission thinks it would be a good idea to bring Swanson, Haskamp aboard. We are doing something new and the city is starting from scratch and they have a lot of experience. We know that there is going to be additional development coming to the city. We want to make sure the city is not being taken advantage of. All final approval does come from the city. Mary stated that the Met Council has grant money to help cities with projects like this. Some costs would not be covered with the escrow money, like the planning commission training and setting up the zoning codes. The whole planning committee agreed that hiring Swanson Haskamp would be a good idea. Tom Loonan talked about Everyday living and filing a CUP last meeting. Nothing was done at that time, and now it is past the 60 day rule. Mayor Mielke suggested that the city move on this and sign the contract with Swanson Haskamp. Tom Loonan needed a resolution for the contract so Council member Golias motioned to approve resolution 20-9 and motion was seconded by Council member Rasmussen. Resolution passed 5-0.

9. Public Comments: 7:56 pm. Closed public comment at 7:56 pm

10. Council Comments 7:57 pm Council member Rasmussen has stated that the Mendota Election polling place needs a new flag, one that is weather proof and has a sturdy stand. Council member Golias stated he had treats. Mayor Mielke had some mail and if anyone is interested they can take a look. Mayor Mielke attended the beyond the yellow ribbon program March 3rd. The National Guard is being deployed May 16th and the Yellow Ribbon is planning a breakfast for them and their families at Sibley High School. Figuring that about 400 people would be there. They will need volunteers for this. On March 4th, Mayor Mielke attended a meeting at the Capital for the million dollar grant to finish the water to the city of Mendota. The Chair Murphy remembered Council member Rasmussen, Perron and the city Clerk Krotter. Council member Donnelly asked about the tree plan and no plan was talked about. Tom Loonan said he would send out a letter to Ray Miller about the tree plan on behalf of the city. Council will add the tree plan to the April agenda and it will be an invite to all the Windy Ridge residents to join us for a tree plan meeting. Council Member Donnelly also had a meeting with the local tribe and contacted Representative Hanson and the idea he had was the parking lot at the bottom of the hill going up to the church is really not being used. So Donnelly was thinking about asking them if the tribe could purchase the land for their office. Council Member Perron nothing. Council comment closed at 8:12 pm

11. Staff Comments: 8:12 pm Captain reported that they hired a new community service officer as of yesterday. Her name is Alissa Milligan, she is starting law enforcement adventure as a CO with the Mendota Heights Police department. They also started interviews for a new police officer. Hoping to have them in place in April. Mayor Mielke asked if the fire station was done. Captain said he has no information on that. Tom Loonan stated that he has nothing really to report except for what we talked about today. He talked to the Swanson Haskamp people a little bit and could not attend the planning commission meeting. He did not even hear from the gentleman who had submitted the C.U.P., who was at the meeting last month. Tom Loonan also stated that his collegue who was here last time stated that he enjoyed filling in and especially liked the treats. Lucas Jones is on vacation. City Clerk Kathy stated that the county is having a judge training renewal coming up and that all election judges need to go to the training. Also A-1 Walsh was wondering if we had any more trees to take down, because they would be interested in taking them down for us. Also there was another bid from Aqua care to clean the pond. Hard to do with no water in the pond. And Village Lawn would like to cut our grass for us again in the park. Let’s give them the dates of our picnic and other events so that they can cut before people come. Clerk also stated that Met Council gave her a call and said that our sewer system needed some updates and the man hole covers needed to be fixed. Pipes should be inspected. Marcus was the person she talked to and he could help us with a grant. Staff comment closed at 8:18 pm.

12. Adjourn: 8:18 pm Motion to adjourn the meeting by Council Member Donnelly. Seconded by Council member Golias.