**Minutes of the Regular Meeting-7:30pm Tuesday**

**January 8, 2019**

**Mendota VFW 1323 Sibley Memorial Hwy, Mendota Minnesota**

1. Call to order: Mayor Mielke called the meeting to order at 7:30 p.m.

2. Pledge of Allegiance

3. Present: Mayor, Brian Mielke, Council members Joan Perron, Steve Golias, Melody Rasmussen. City Attorney, Tom Loonan, City Clerk Kathy Krotter. Building official Mike Andrejka and Captain Wegener.

4. Agenda: Motion to move swearing in of new Council Members and the Mayor to number 4, Number 5 will be the declaration of vacation of the council seat. Number 6 will be the appointment of vacancy by Clark Donnelly. Number 7 will the Resolution 19-03 Annual Designations and Appointments. Number 8 will be the approval of the December 18, 2018 City Council Meeting Minutes. Number 9 will be the Treasurer’s report. Number 10 will be the Building officials report. Number 11 will be RJ Daughters update. Number 12 will be public comments, number 13 will be council comments, number 14 will be staff comments and number 15 will be adjourn. Motion to approve the agenda by Council Member Golias, Seconded by Council member Perron.

5. Swearing of New Council Members: Melody was sworn in as Council member. Then Brian was sworn in as Mayor.

6. Declaration of Vacancy of Council Seat: Council member Krotter did not run this term, so the first write in has declined the position and we have it in writing from the person who declined. We have a resolution declining the vacancy. Resolution 19-01. Motion to move the Resolution by Council member Golias and Seconded by Council member Perron. Further discussion was offered. All in favor 4-0.

7. Appointment of Vacancy of Council: The position for Council Member would be a two year commitment and the person appointed would have to run again in two years, if they were still interested. Motion to add this to the agenda by Council Member Golias and seconded by Council Member Perron. Resolution 19-02 was done to appoint Clark Donnelly to fill a vacancy on the city council. Lawyer Loonan read the resolution and Clark was sworn in as the newest Council member. So moved by Council member Golias and Seconded by Council Member Perron Passed 4-0

8. Approval of December 18, 2018 City Council Meeting Minutes: Motioned by Council member Golias and seconded by Council member Donnelly. Motion passed 5-0. Page 2 before number 8. In the agreement and has been discussed at previous council meetings. Mr. Miller’s missing apostrophe. Mayor Mielke asked Mr. Donnelly what his background was. Mr. Donnelly stated he went to school and received a degree in theater and then went back to school to get a degree in teaching. Mr. Donnelly has three teaching licenses. He has always wanted to be involved in public service. He stated that he read through all the minutes before they even moved into Mendota. All those in favor of accepting the minutes as they are please indicate by saying aye. All in favor 5-0

9. Resolution 19-03 Annual Designation and Appointments: City Clerk Krotter read the appointments for the city of Mendota. Deputy Mayor was changed to Council Member Golias. Planning Commissioner as the City Council and Mary Reynold is also added. NDC4 Cable commissioner is appointed to the newest Council member, so it was changed to Clark Donnelly. Also a resident can come with Clark to the meetings. So resolved by Council Member Donnelly and seconded by Council member Perron. Passed 5-0

10. Treasurer’s Report: Motion to pay the bills. So moved by Council Member Perron, Seconded by Council Member Donnelly. Motion passed 5-0.

11. Building Official-Mike Andrejka: Mike issued two permits and closed out one. A gentleman by the name of Mr. Bob Peterson called Mike about a property for sale in Mendota and wanted to know about water and sewer. It was established that is was Tracy’s property up on the hill. Lucas wrote a letter to Mr. Peterson about the water and sewer and where to hook up.

12. R J Daughters update: Mr. Miller has been issued three building permits, Lots 2, 3 and 4. Five is pending in the next couple months and they are still marketing Lot 1 and 6. City Clerk Krotter stated that she got ahold of someone at the County and GIS to get the parcels and the address’s correct for the new development. They are 1365, 1367, 1369 and 1371 Windy Ridge, on the alley. 1366 and 1372 D Street. Mr. Miller thanked Mr. Loonan for the letter explaining everything that the Council wanted Mr. Miller to have done. Mr. Miller stated that it was very helpful. Mr. Miller stated that they were ready to put the dollars out that the council suggested. The funds are security for the items that are not complete. HOA needs to be recorded against the properties. Mr. Loonan stated that at the last meeting he had put together a property management maintenance declaration easement agreement. This agreement is for Mr. Miller to use as a place holder until the HOA is set up. If you have this agreement recorded against the property then we can have these recorded and that everything will be taken care of by the HOA. And once this is recorded against the property then it cannot be changed. The agreement has in it the storm water facility management requirement, which includes the check list from Lucas. It has the private roadway will be maintained and up keep of the road. It has the private utilities will be maintained. The piping entering and exiting the infiltration basin. This is only the stuff that is private to the citizens living there. Tree plan needs to be done and maintain the landscaping. The development agreements states that the developer supply a tree plan that would be approved by the city with input from the adjacent neighbors. The developer will map out the tree locations and then the city would approve it. The fire Marshall needs to give us his approval and then it is recorded on the property. Mr. Miller stated that there are corn stalks at the site so the frost does not go down as far and it helps with the erosion control. Lucas stated that this works very well.

13. Public Comments: 8:48 pm. Close public comment closed at 8:49 pm.

14. Council comments 8:49 PM Council member Rasmussen had nothing. Council member Golias, apologized about the confusion with the Starr property and Tracy’s property and had nothing else to add. Mayor Mielke stated that he had the mail on the table. Council member Donnelly asked about speeding and wondered about speed bumps. First thing to do when someone is speeding is to call the police (911) and speed bumps cause a problem with snow plowing and water runoff. Donnelly asked about splitting lots with one of his neighbors. He was instructed that this was not allowed. Council Member Perron had nothing.

Closed Council comments 8:51 pm

15. Staff Comments: 8:51 pm. Captain stated that they had their recreational fire and that Christmas was quiet. He will send someone up to Tracy’s to see what is going on up there. Tom Lehmann had sent letters before to Tracy and the police had checked the property and it was vacated at the time. Tracy has a red truck that is parked up there. Captain reminded everyone that if you see speeders through town call 911. A license plate number, make and color of car would also help. Or if it happens to be the same time every day that helps also. Mayor Mielke stated that in the next Newsletter state that people should watch there speed and if someone does see someone speeding to call 911. Mr. Loonan stated that he has been working on R J Daughters project, which he talked about tonight with Ray and everyone. Also with the filing of the vacancy of the council member. City Clerk Krotter stated that she had another resolution which is for the county about a polling place. Every year we need to establish a polling place for the city and submit it at the end of the year. Staff comment closed at 8:58 pm

16. Council member Golias amended the agenda and seconded by Council member Perron. Approved 4-0 Mayor Mielke read the resolution and it was resolved by Council member Perron and seconded by Council member Golias.

17. Adjourn: 9:00 pm Motion to adjourn the meeting by Council Member Donnelly, seconded by Council Member Golias. Motioned passed 5-0